



APPLY TO BE A CERTIFIED COMMUNITY HEALTH WORKER



CERTIFICATION SPECIFICS

Fee: \$ 75.00

Certification period:

Certification must be renewed **every 2 years** with 30 hours of new education/training related to community health

Must include

3 hours of ethics for each recertification period.

CONTACT THE PENNSYLVANIA CERTIFICATION BOARD

✉ info@pacertboard.org

☎ (717) 540 4455
Fax: 717-540-4458

🌐 www.pacertboard.org

🏠 298 S. Progress
Avenue, Harrisburg,
PA 17109



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by the Health Federation
of Philadelphia

ABOUT

A Community Health Worker (CHW) is a trusted individual who contributes to improved health outcomes in the community. CHWs serve the communities in which they reside or communities with which they may share ethnicity, language, socioeconomic status, or life experiences. The term “community health worker” includes, but is not limited to, other titles such as outreach worker, patient navigator, and promotores de salud.

See www.pacertboard.org for a description of CHW roles and principles.

CERTIFICATION QUALIFICATIONS



Experience:

- A total of **1 year of F/T or 2000 hours P/T volunteer or paid employment as a CHW within the last 5 years.**
- This can be from multiple employers
- Submit a job/volunteer description for each position OR a letter that documents that the applicant was employed through the dates submitted (either F/T or P/T) and a brief description of relevant duties
- Documents **must be signed** by the applicant *and* their supervisor

Education/Training:

- **75+ hours of education/training from a PCB-accredited CHW training provider within the last 5 years.**
- Training completion must be documented
 - Ex: certificate(s) of attendance with the name, title, and date of the training
- Don't have a certificate? Ask the training provider for a new copy **OR** an official signed letter or transcript documenting attendance.

See the latest list of accredited CHW training programs:

www.pacertboard.org/cchw

Supervision:

- **60 hours of qualifying on-the-job work/volunteer experience.**

Recertification FAQs:

- PCB uses your registered email address to send recertification notifications.
- If your email changes, you must notify PCB
- Recertification begins **3 months before** your certification expiration date
- You can recertify a lapsed credential **up to 12 months after** your expiration date

TIPS

- Request a **pre-review** of education/training transcripts or job descriptions you aren't sure will qualify by emailing/faxing them to: info@pacertboard.org.
- Remember to submit transcripts and have job descriptions/training records **signed**.

See www.pacertboard.org for updates & additional information